

[Your Full Name]

[Target Job Title — e.g. Data Analyst]

[email@example.com] | [+xx xxx xxx xxxx] | [City, Country you're applying to] | [LinkedIn URL] | [Portfolio/GitHub, if relevant]

PROFESSIONAL SUMMARY

[2–3 lines. Who you are, years of experience, your specialty, and the value you bring. Tailor this to the role and country you're applying to — avoid idioms that don't translate well internationally.]

WORK EXPERIENCE

[Job Title] – [Company Name, City, Country]

[Month Year] – [Month Year]

- [Achievement or responsibility — use an action verb + measurable result, e.g. "Reduced processing time by 20% by..."]
- [Achievement or responsibility]
- [Achievement or responsibility]

[Job Title] – [Company Name, City, Country]

[Month Year] – [Month Year]

- [Achievement or responsibility — use an action verb + measurable result, e.g. "Reduced processing time by 20% by..."]
- [Achievement or responsibility]
- [Achievement or responsibility]

EDUCATION

[Degree, Major] — [University Name, Country]

[Month Year] – [Month Year]

[Relevant coursework, honors, or thesis title — optional]

SKILLS

Technical: [Skill], [Skill], [Skill], [Skill]

Languages: [Language] (Native/Fluent), [Language] (Intermediate)

Certifications: [Certification, Issuing body, Year]

ADDITIONAL INFORMATION

Work authorization: [e.g. "Eligible for X visa" / "Requires sponsorship"]

Availability: [Immediate / Notice period]

Willing to relocate: [Yes — specify countries/cities]

Formatting tips for an international CV: keep it to 1 page (2 max), skip photo/DOB/marital status for US, UK, Canada & Australia applications (include only if customary in the target country), spell out dates as Month Year, and list skills employers can search for keywords on. Save a separate version per country if visa or formatting norms differ.